

~ MINUTES ~

REGULAR MEETING ~ BOARD OF DIRECTORS MARY WALKER SCHOOL DISTRICT NO. 207 January 15, 2019 ~ 6:30pm ~ Springdale, WA 99173

<u>MEMBERS PRESENT</u>	<u>GUEST(S) PRESENT</u>	<u>MEMBER(S) ABSENT</u>
Canfield, Jeff (Chair) Roy, Amy (Acting Vice Chair) Scott, Jim Turner, Justyn Winters, Rick (Superintendent)	Anderson, Mark Anderson, Mike Cobb, Matt Dodge, Kyle Goad, Tim Golightly, Cameron Hargrave, Edwina Hilpert, Tracey Holsten, Tina James, Lenett McIsaac, Sue McCoy, Jenna	Medenwaldt, Jocelynn Morgan, Vicki Moss, M. Jo Peone, Wendy Stewart, Kathleen Sulgrove, B. Kim Sulgrove, Mary Warnick, Ned Wickham-Smith, Stefany Wright, Dirk Wright, Tami
		n/a

CALL TO ORDER & FLAG SALUTE

This meeting was called to order by J. Canfield at 6:30pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were no changes or additions to the Consent Agenda.

OATH OF OFFICE / SWEARING-IN

- Lenett James' Oath of Office as School Board Director was duly administered and sworn-in by Rick Winters (Superintendent).

ELECTION OF OFFICERS

- Nominations were made (and accepted), as follows:
 - Board President / Chair (1 year): J. Canfield.
 - Board Vice-President / Vice-Chair (1 year): A. Roy.
 - WIAA Representative (min. 1 year): J. Turner.
 - WSSDA Legislative Representative (2 years): J. Scott.

CONSENT AGENDA

- Board Meeting Minutes:
 - Special Meeting / Work Session – December 18, 2018.
 - Regular Meeting – December 18, 2018.
- Personnel / Staff Changes:
 - Resignations / Retirements:
 - Mark Edwards (MS Track Head Coach).
 - Jody Olmstead (ParaEducator) – resignation; effective on/about Jan. 4, 2019.
- Donations:
 - Cleo Miller; clothing; \$85.00 value; students in need.
 - Anonymous; clothing; \$13.00; students in need.
- Accounts Payable:
 - January 2019.
- Payroll:
 - January 2019.

PUBLIC FORUM #1

Nothing to report.

ATHLETICS DIRECTOR and K-12 TRUANCY OFFICER REPORT (K. Dodge)

- Status.
 - List of amendments to WIAA summarized; drop to 1-B status possible; online athletic evaluations summarized.
 - Attendance and Truancy team meeting set for Jan. 17th; high school is experiencing an average of 6-7 absences per day; researching way to improve numbers.

SPECIAL SERVICES DIRECTOR (SPED) REPORT (M. Sulgrove)

- Status.
 - Provided summarized program report; OSPI representative impressed with our set-up, stating that we're "in pretty good shape"; 'Notes and Findings' will be reviewed with program staff tomorrow.

PK-5 PRINCIPAL, TITLE I / LAP, GRANTS and TRANSPORTATION SUPERVISOR (Interim) REPORT (E. Hargrave)

- Status.
 - School Improvement Plan – Comprehensive School (Needs Assessment) meeting to be held Feb. 7th-8th to review data and answer last three (3) questions.
 - Grants – was not awarded Modernization Grant for Small Schools.
 - Transportation – routes have been adjusted during past few month; received approval from Stevens County Transportation/Roads Dept. for new signage; citizen problem/issue/resolution discussed here instead of in Public Forum or in Executive Session.

6-12 PRINCIPAL and ELL / ALE ADMINISTRATOR REPORT (M. Cobb)

- Status.
 - School Improvement Plan – Mid-School plan presented and provided via handout.
- Other.
 - Student Handbook – Valedictorian / Salutatorian Requirements – another Running Start meeting to be held in 1-2 weeks; more info. to be provided at Feb. Board meeting.
 - Girl Power Overnight Trip (April 12th-13th; Chewelah, WA) – Handout provided for review.
 - CTE Update (M. Gines) – tabled until Feb. Board meeting.

BUSINESS SERVICES & FOOD SERVICES DIRECTOR and IT SUPERVISOR REPORT (S. McIsaac)

- Status.
 - Enrollment – Headcount = 451 (down 4); FTE = 446.21 (down 4.00).
 - Monthly Budget Report – spending remains on target for month ending Dec. 31st.
- Other.
 - Annual Audit – To cover 2017-2018 school year (no ALEs); will begin Feb. 19th; theoretically, lower audit costs.
 - STCU Signature Card Approvals – see summary in Board's signature folder.

SUPERINTENDENT REPORT (R. Winters)

- 18-03: Reduction in Force. Will begin discussions to identify potential positions for reduction, with preliminary findings to be introduced at Feb. Board meeting.
- Other:
 - Capital Projects Levy – DesignWest Presentation (Ned Warnick); overview presented, with Q&A session afterward.
 - School Calendar:
 - 2018-2019 School Year – Change regarding make-up for Snow Days; March 15th and May 3rd proposed make-up days for Jan. 7th and Jan. 9th, respectively.
 - 2019-2020 School Year – Review of potential calendars; discussion still underway with MWEA; will re-visit during Feb. Board meeting.

BOARD POLICY REVIEW

- Board Policy and Procedure: (2nd Reading / Annual Review)
 - #6980 & #6980P: Management Support: Administration of Impact Aid Funds; W. Peone presented overview, survey comments and Q&A session.

PLANNING AND DISCUSSION

- Director District 5 Representation.
 - Applicants / Interview Status – Lenett James presented her credentials and participated in a question and answer session with sitting Board members in the Special meeting, immediately preceding this Regular meeting, and a vote will be conducted in the Business portion of this meeting.

PUBLIC FORUM #2

Nothing to report.

BUSINESS

- Consent Agenda – A. Roy made a motion to accept and approve all items of the Consent Agendasaid motion also includes the January 2019 Accounts Payable and January 2019 Payroll (all as noted below); J. Turner seconded; motion carried.

Gen Fund	Warrant numbers	162567	through	162581	\$	33,618.74
	Warrant numbers	162613	through	162674	\$	141,153.20
ASB – K8	Warrant number	162566			\$	9.49
ASB – HS	Warrant numbers	162582	through	162584	\$	3,956.28
Cap Proj Fund						
Transportation Vehicle Fund	Warrant number	162585			\$	25,966.52
Payroll + ACH	Warrant numbers	162586	through	162612	\$	477,190.35

- Board President / Chair. (roll call vote)
 - Nominee: J. Canfield Moved to nominate: J. Turner Seconded nomination: J. Scott
 - Director District 1 – Jeffrey Canfield: Yes No .
 - Director District 2 – James Scott: Yes No .
 - Director District 3 – Amy Roy: Yes No .
 - Director District 4 – Justyn Turner: Yes No .
 - Director District 5 – Lenett James: Yes No .
 - Results: 5-0 Moved to accept: A. Roy Seconded motion: J. Scott
- Board Vice-President / Vice-Chair. (roll call vote)
 - Nominee: A. Roy Moved to nominate: J. Turner Seconded nomination: J. Scott
 - Director District 1 – Jeffrey Canfield: Yes No .
 - Director District 2 – James Scott: Yes No .
 - Director District 3 – Amy Roy: Yes No .
 - Director District 4 – Justyn Turner: Yes No .
 - Director District 5 – Lenett James: Yes No .
 - Results: 5-0 Moved to accept: J. Scott Seconded motion: L. James
- WIAA Representative: J. Turner accepted the nomination to this office; A. Roy moved that J. Turner undertake the title and duties of this position; J. Scott seconded; motion carried.
- WSSDA Legislative Representative: J. Scott accepted the nomination to this office; A. Roy moved that J. Scott undertake the title and duties of this position; J. Turner seconded; motion carried.
- Board Policy and Procedure – J. Scott made a motion to approve and adopt Board Policy ##6980 and Board Procedure #6980P: Management Support: Administration of Impact Aid Funds, as read, reviewed and presented; J. Turner seconded; motion carried.
- A. Roy moved to approve the following items, as noted herein; J. Turner seconded; motion carried:
 - School Calendar – 2018-2019 School Year
 - STCU Signature Card Approvals.
 - Surplus Items (Transportation).

- School Improvement Plan – Elementary School (Needs Assessment).
- Title I School-wide Plan – Elementary School.
- School Improvement Plan – Middle School (with signatures).
- Girl Power Overnight Trip.

EXECUTIVE SESSION (RCW 42.30.110)

No motion was entertained for the need to enter into an Executive Session; therefore, no Executive Session was called for or held.

OTHER BUSINESS

Nothing to report.

ADJOURNMENT

J. Scott made a motion to adjourn at 8:26pm; A. Roy seconded; motion carried.

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*Tina L. Holsten, Clerk*

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Board Secretary

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Board Chair (or Vice-Chair)